

HEALTH AND SAFETY POLICY

The management of Steatite recognises its legal duty of care towards protecting the health and safety of its employees and others who may be affected by the company's activities, and that managing health and safety is a business-critical function.

In order to discharge its responsibilities, the management will:

- Comply fully with all relevant legal requirements, codes of practice and regulations at International, National and Local levels.
- Demonstrate our commitment to the prevention of injury and ill health and provide and maintain safe plant and equipment.
- Carry out and regularly review risk assessments and, where possible, eliminate risks to health and safety through selection and design of materials, buildings, facilities, equipment and processes.
- Where risks cannot be eliminated they will be minimised by substitution, the use of physical controls or, use of safe systems of work or, as a last resort, through personal protective equipment.
- Encourage all staff to identify and report hazards to contribute towards improving safety.
- Communicate and consult with our employees on matters affecting their health and safety.
- Provide information, instruction, training and supervision for employees, and ensure that all employees are competent to do their tasks.
- Ensure that emergency procedures are in place at all locations for dealing with health and safety issues.
- Only engage contractors who are able to demonstrate due regard to health & safety matters.
- Regularly monitor performance, revise & communicate policies and procedures to pursue a programme of continuous improvement.

The following people have responsibility in the areas:

Matthew Richards (Managing Director) has an overall and final responsibility for health and safety.

Lee Hill (Operations Director) has a day-to-day responsibility for ensuring this policy is put into practice. To ensure health and safety standards are implemented, maintained and improved.

Jason Ponsford (Quality Manager) , Gwyn Evans (Engineering Manager) and Mark Ryan (Production Manager) have a day-to-day responsibilities for safety of their employees, consultations with employees, monitor the H&S and give information, instructions and supervision to their employees.

Jolanta Gasiorowska-Wodz (SHE Officer) has a day-to-day responsibility for risk assessments, training, consultation with employees, investigating accidents and incidents, monitoring audits, H&S and maintenance on site.

To help us achieve our policy, we will set appropriate Health and Safety objectives and review performance at our Health and Safety Reviews.

This Health and Safety Policy will be reviewed at least annually and revised as necessary to reflect changes to the **business activities and any changes to** legislation. Any changes to the Policy will be brought to the **attention of all employees.**

Approved by 
Matthew Richards (Managing Director)

Date 1/5/23